

The June 13, 2023 Town of Harrison Board meeting was called to order at 7:00 p.m. by Chairman Zimmerman, all members of the board were present, Treasurer was absent. Chairman led the Pledge of Allegiance. Ken Mach spoke during public comment and asked about the policy of the board to make changes to the minutes of a meeting that was chaired by the past board. Chairman Zimmerman stated he made the motion to change the minutes to remove an opinion, so that the minutes remained factual. Clerk read the minutes from the past meeting; a motion to approve the minutes was made by Supervisor Krejci, 2nd Supervisor Olson, all in favor. Treasurer's Report was presented by the Clerk in Treasurer's absence. The beginning balance was \$318,478.95, deposits and interest \$10,758.67, expenses \$18,795.95, ending balance \$310,441.67. A motion was made to approve the Treasurer's Report by Supervisor Olson, 2nd Chairman Zimmerman, all in favor. Chairman Zimmerman distributed Robert's Rules of Order, newly revised 12th edition to the board members. Chairman Zimmerman made a motion that the Town of Harrison adopts Robert's Rules of Order, newly revised 12th edition to be used at all Town Meetings, to include Planning Committee meetings and Annual Meeting 2nd by Supervisor Krejci, all in favor. Chairman presented reports on work completed – Repairs at the Town Hall the "O" was put back up., did some cleaning, and took care of the piece that was sticking up in the driveway. Stradale Lane was inspected, Supervisor Olson wrote a report on that. Signs were replaced on the corner of Hansen Rd and Y. Supervisor Olson asked about the culvert at the Town Hall and if that was the County's responsibility or the Town's, it is ¾ full of dirt. Chairman Zimmerman stated there will be a new procedure for Liquor License for next year. The Clerk explained that there will be a new application next year and the Town will publish it to our website when it is available, it will be the responsibility of the party applying for the license to do so. Clerk asked about a process change for next year with regards to publication in newspaper. Clerk would like to use the Antigo Times, a weekly newspaper rather than the newspaper that is published multiple times a week. State policy allows for one publication if using a weekly paper. Chairman Zimmerman asked to take a step back; he stated that he wanted to apologize

for last months' meeting and stated he was supposed to keep order and failed. He stated that in the spirit of transparency he will allow non-board members to speak on important motions; everyone will get a chance to speak, only one person speaking at a time. Nonmembers have the opportunity to make a comment or ask a question and members have the opportunity to address whoever is speaking. The Clerk presented the liquor license applications and publication affidavit that had been received. Due to the dates of publication the licenses cannot be granted until June 17th and payment is received. Tom Zatloukal asked what happens to the Liquor License that was not applied for. After much discussion it was decided that we would look into it and discuss at July meeting. A motion was made by Chairman Zimmerman, 2nd by Supervisor Olson to approve the licenses applied for, all in favor. Ken Mach said that the Town did have it happen once in the past that the Liquor license was not applied for and the Town was advised to wait out the full year before issuing to another entity. Chairman Zimmerman asked the board to authorize him to solicit bids for garbage/recycling. A motion was made by Supervisor Olson, 2nd Supervisor Krejci to allow Chairman to solicit bids for garbage/recycling, all in favor. Old Business – Chairman Zimmerman brought up Stradale Lane and the report that was completed. Much discussion about the road, the engineering, plat map, whether or not Krueger & Steinfest will fix the road. Chairman Krejci mentioned a grant that would be opening on June 24th for non-profits that can get money to fund road work. She stated that since Tom is a non-profit we may be able to get money that way for the road. A motion was made by Chairman Zimmerman to employ Shane Krueger, Krueger and Steinfest to repair the road, Supervisor Krejci asked that the motion be amended to wait until after the June 24th grant. No second, motion dies. Supervisor Krejci made a motion that we hold off doing anything with Stradale Lane until after the June 24th Federal Program information is released, but otherwise we are approving Krueger & Steinfest to do the work, 2nd by Supervisor Olson, all in favor. Chairman Zimmerman made a motion that we take the tires that need to be recycled to Bee Line for recycling, 2nd by Supervisor Olson, all in favor. Supervisor Olson said that he talked to the recycling

center and they said that some townships do a recycling event once a year. Clerk shared that when she completed annual recycling report there was a section that asked if the Township paid any money out for tire recycling, perhaps we will receive money when we add this expense to next years' DNR report.

Review of policy for board salaries; when someone is elected they get 24 checks for the 24 months.

Chairman Zimmerman stated that the policy will be that the outgoing board members will be paid in April and the incoming board members are paid in May. Chairman Zimmerman discussed changing Financial Institution. Resolution will be needed to completed at July meeting. Chairman would like to proceed with Banner Bank, which Treasurer was interested in. Jean Beran asked why we were looking to change, Chase Bank delayed the process and has nobody local to assist. Discussion about keeping Chase account open with minimum balance until we know that everything is going to the correct account.

Chairman Zimmerman discussed alternate payment policy, provided a sample ordinance. Will type up a formal ordinance for signature for July meeting. Chairman Zimmerman asked about ordering propane, we can order from wherever is cheapest. Chairman Zimmerman presented a list of planning committee members: Tom Zatloukal, Cathy Skarlupka, Dean Thorson, Scott Olson, and Robin Bessert. Supervisor Krejci made a motion to approve the Planning Committee members presented by Chairman Zimmerman, 2nd by Supervisor Olson, all in favor. Chairman Zimmerman presented Tom with the Committee list and Committee materials. Bills were presented by the Clerk. A motion to pay the bills as presented was made by Supervisor Krejci, 2nd Chairman Zimmerman, all in favor. The next meeting will be scheduled for Wednesday, July 12th 7:00 p.m. at the Town Hall – the clerk will post the date change on website right away so people are aware. Supervisor Olson asked Chairman Zimmerman to review the Bridge Reports. He talked about the work that was completed last year. Ken Mach provided an update on the road work on Brookside. NE Asphalt had an area that broke, they extended their at their expense. There was also an issue on the other end that was rectified by NE, work done was altered, but they satisfied the

contract. A motion to adjourn the meeting was made by Supervisor Olson, 2nd Chairman Zimmerman, all in favor.

Minutes approved by unanimous vote

by Harrison Town Board 7.12.23

Kathy Kloes, Clerk